

Gibson Memorial Library Board of Trustees  
Meeting Minutes  
Monday, August 7, 2023

I. **Call to order:** President Ann Coulter called the meeting to order at 5:15 pm

II. **Roll Call:** *Present:* Bonnie Castillo, Steve Chamberlain, Ann Coulter, Cindy Gomis, Angel Sorden

City Council Liaison: Josh Thompson  
Library Director: Gabriel Chrisman  
CNA Representative: Erin Henze

III. **Adoption of Agenda:**

Motion to approve the agenda with addition by Steve Chamberlain with the second by Cindy Gomis. Motion carried

IV. **Public Forum:** No public comment

V. **Approval of Minutes:**

There was not a quorum at the July 3rd meeting, so minutes are not available

VI. **Finance Report:**

*Finances/Bills:* The fiscal year for the library ended under budget. There were monies overused from a 411 restrictive account. The city will replace those funds from unused monies in the general account. Statements for the modular wall expenses on the lower level will be coming. Replacement computer costs will be added to the bills. Mileage for a genealogy state training for Terri Madison was paid. Full payment for IT services has been rendered. Since E-rate is being utilized, Gabriel would like ACCESS to bill the federal government for its share of E-rate. In an attempt to simplify billing from ACCESS, city accounts manager Mandy requests quarterly billing for less paperwork. He is waiting to hear from ACCESS. Angel Sorden moved to approve payment of bills. Cindy Gomis made the second. Motion passed.

VII. **Director and Circulation Report:**

The summer reading program numbers were good, and door count was higher. Except for DVDs, overall circulation is up as well as Bridges and ebook checkouts. Gabriel will be ordering new library cards. All program with performers had good attendance. Other programs except Walking Club and Tech Tuesday had participation. Library income has increased due to no printing options in Creston, so more people are faxing, making copies, or printing at the library.

The annual report for the state needs to be done, so any continuing education hours need to be reported to Gabriel.

VIII. **Unfinished Business:**

*Welcome new board member:* Bonnie Castillo has joined the board. Are grateful for her willingness to serve on the board.

*Open Board Positions:* Gabriel and Angel have contacted patrons to encourage them to join the board. Both have had no success at this time. Another seat will be vacated in September.