

Gibson Memorial Library Board of Trustees  
Special Meeting Minutes  
Monday, October 16, 2023

- I. **Call to order:** President Ann Coulter called the meeting to order at 5:15 pm
- II. **Roll Call:** *Present:* Steve Chamberlain, Ann Coulter, Cindy Gomis, Connie Maxson, Angel Sorden  
*Absent:* Bonnie Castillo, Ellie Starlin

City Council Liaison: Did not attend  
Library Director: Gabriel Chrisman      Children's Librarian: Danielle Dickinson Thaden  
CNA Representative: John VanNostrand

- III. **Adoption of Agenda:**  
Motion to approve the agenda by Maxson with the second by Sorden. Motion carried.

- IV. **Approval of Minutes:**  
Maxson made motion to approve the minutes of October 2. Gomis made the second. Motion passed.

V. **New Business:**

*Job Description:* The job descriptions for the library director position and assistant director position were discussed. After modifications the motion was made by Maxson to approve the job descriptions as rewritten with the second by Sorden. Motion passed.

*Advertising of position:* Advertising for the positions will be placed on the State Library Site starting on Tuesday, October 17, 2023. The ad will continue until the positions are filled.

VI. **Adjournment:**

Meeting adjourned at 5:55 pm by President Ann Coulter

VII. **Next special meeting:**

Monday, October 23, 2023 at 5:15 pm

VIII. **Next regular meeting:**

Monday, November 6, 2023 at 5:15 pm

Respectfully submitted,

Steve Chamberlain  
Gibson Memorial Library Board Secretary