

Gibson Memorial Library Board of Trustees  
Meeting Minutes  
Monday, August 5, 2024

- I. **Call to order:** President Ann Coulter called the meeting to order at 5:15 pm
- II. **Roll Call:** *Present:* Steve Chamberlain, Ann Coulter, Cindy Gomis, Steve Lane, Melissa Levine, Alyssa Love, Becca Slick, Angel Sorden  
*Absent:* Connie Maxson

*Library Director:* Danielle Dickinson Thaden  
*City Council Liaison:* Josh Thompson  
*CNA Representative:* Erin Henze

- III. **Adoption of Agenda:**  
Motion to approve the agenda by Slick with the second by Lane. Motion carried.

- IV. **Public Forum:** No public comment

- V. **Approval of Minutes:**  
Sorden made motion to approve the minutes of July 1, 2024. Second by Gomis. Motion carried.

- VI. **Finance Report:**  
The book budget has been spent in its entirety. Overall the budget was well used. \$11,000 was returned to the city.  
Jordan Foote is now officially a notary.  
There have been many donations the majority of which in memory of Marcia Riley, a member of the Friends of the Library.  
Motion to approve the bills and finances was made by Slick with the second by Love. Motion passed.

- VII. **Director/Circulation Report:**  
Circulation is up. Programming is up by a considerable amount. Kanopy usage is up but not by very much. There were large numbers at Mestival. Outreach program has continued to be successful.  
The new firewall has been installed. It is faster and filtering well.

VIII. **Unfinished Business:**

a) *Ribbon cutting update.* Ribbon cutting will be Wednesday, August 7 at 10:00 am. All are invited to participate. Tables and benches should arrive on Tuesday with chairs arriving later.

b) *Grand opening:* A motion to have the grand opening on October 12 was made by Sorden with the second by Lane. Motion passed.

c) *Elevator sump pump update:* The elevator should be done soon. J&J Plumbing have it on their schedule.

d) *Pavilion electrical:* Final electrical on the pavilion should be done soon.

**IX. New Business:**

a) *Salary overtime exemption change in January 2025:* Danielle is good at the present time. After January she will be over the limit for a short time, but it is nothing to be concerned about since the city annual increase will be going into effect.

b) *Calendar update-via Whofi rather than website hosted calendar:* Moving to a Whofi calendar will allow better reserving of room facilities because it will allow people to see what has been reserved. It's more private than the current website calendar.

c) *Upcoming: director review:* Between this meeting and next meeting, a director review survey will sent to each trustee to be filled out and returned.

**X. Adjournment:**

Meeting adjourned at 5:39 pm by President Ann Coulter

**XI. Next meeting:**

Monday, September 9, 2024 at 5:15 pm

Respectfully submitted,

Steve Chamberlain  
Gibson Memorial Library Board Secretary