

Gibson Memorial Library Board of Trustees  
Meeting Minutes  
Monday, October 7, 2024

- I. **Call to order:** President Ann Coulter called the meeting to order at 5:25 pm
- II. **Roll Call:** *Present:* Steve Chamberlain, Ann Coulter, Cindy Gomis, Melissa Levine, Alyssa Love, Connie Maxson, Becca Slick, Angel Sorden  
**Absent:** Steve Lane

*Library Director:* Danielle Dickinson Thaden  
*City Council Liaison:* Josh Thompson  
*CNA Representative:* Erin Henze  
*State Library District Consultant:* Misty Gray

- III. **Adoption of Agenda:**  
Motion to approve the agenda by Slick with the second by Gomis. Motion carried.

IV. **Public Forum:** No public comment

- V. **Approval of Minutes:**  
Maxson made motion to approve the minutes of September 9, 2024. Second by Sorden. Motion carried.

VI. **Finance Report:**  
The bills were typical with nothing outstanding. Because of the date, none of the finance information was available. Gomis made the motion to approve the bills. Love made the second. Motion passed.

VII. **Director/Circulation Report:**  
Things are similar to last year at this time. Audiobooks are seeing a decline in usage. Children's items are increasing in use. DVD loans are been increasing over the past year. The usage of Bridges is up. Computer use is down, but WiFi use is up.  
Danielle spoke with the Lions' Club and Channel 13 News. She visited the Head Start in Afton.  
The water main project is still ongoing. The turnoff date is to be around Halloween. The amount of time the water will be turned off is unknown at this time.  
J&J have not done the sump work yet. Danielle will be speaking with them to get a timeline as to when this project will be completed.  
The Grand Opening of the Pavilion will be on October 12 with activities starting at noon, and the dedication from 2:00-4:00pm.  
HotSpots have been checked out already.  
There has been a lot of weeding of books.

VIII. **Unfinished Business:**

a) *Mission Statement Review.* After much discussion, Danielle will bring back some ideas for revision at an upcoming meeting.

b) *Strategic Plan Updates: Phone Interview Week:* Misty Gray from the State Library spoke to the board about the Strategic Plan. She will be doing phone interviews with people from the community.

c) *Hotspot User Agreement*: There were many questions about the hotspots. They are for educational use only. Maxson made the motion to approve the Hotspot User Agreement with Slick making the second. Motion passed.

**IX. New Business:**

a) *Board Education: Discuss chapter 7 of the Iowa Library's Trustee Handbook*: Discussion was held.

b) *ALA Libraries Transforming Communities grant approval*: If the grant is approved, there will be a community meeting to determine usage. Levine made the motion to approve grant application. Love made the second. Motion passed.

c) *Dolly Parton Imagination Library proposal/approval*: Gomis made the motion to check into the program requirements with Sorden making the second. Motion passed.

d) *Ann Hanigan Kotz author visit*: Ann Hanigan will be talking about her book Moonshine Iowa. She will be providing some alcohol samples. Maxson made the motion to approve her presentation with Gomis making the second. Motion passed.

e) *New card free upgrade week*: A motion was by Love to have a week of new card upgrade at no charge to current cardholders with Slick making the second. Motion approved.

**X. Adjournment:**

Meeting adjourned at 6:25 pm by President Ann Coulter

**XI. Next meeting:**

Monday, November 4, 2024 at 5:15 pm

Respectfully submitted,

Steve Chamberlain  
Gibson Memorial Library Board Secretary