

Gibson Memorial Library Board of Trustees
Meeting Minutes
Monday, March 4, 2024

- I. **Call to order:** President Ann Coulter called the meeting to order at 5:15 pm
- II. **Roll Call:** *Present:* Bonnie Castillo, Steve Chamberlain, Ann Coulter, Cindy Gomis, Steve Lane, Melissa Levine, Connie Maxon, Rebecca Slick, Angel Sorden.
Absent: None

Library Director: Danielle Dickinson Thaden
Assistant Director: Jordan Foote
City Council Liaison: Josh Thompson
CNA Representative: Erin Henze

- III. **Adoption of Agenda:**
Motion to approve the agenda by Gomis with the second by Castillo. Motion carried.

IV. **Public Forum:** No public comment

- V. **Approval of Minutes:**
Sorden made motion to approve the minutes of February 5, 2024. Second by Gomis. Minutes approved.

- VI. **Finance Report:**
There was nothing outstanding in the report. Motion by Gomis to approve the bills with second by Levine. Motion passed.
Reminders were made to spend more money by the end of May so that statements make it through the city offices in a timely manner. Danielle asks that if anyone has any specific book requests to let her know.

- VII. **Director/Circulation Report:**
Danielle spoke with the city council about using COVID monies in purchasing items for the pavilion. She was not given a definitive answer as to whether or not the library would be given a share of the monies. She spoke with the Afton City Council. They will give the library \$10,000 spread out over 4 years as per discussions with previous directors.
Danielle has several IT bids but is still looking them over.
The Libby program has been well used so the contract will be continued.
There are new cabinets in the staff room that were donated by the Grimes Library remodeling project.
Two grants have been applied for through SCICF. One grant is for the staff room; the other is for the pavilion.
Chicks with Checks may help with pavilion costs.

VIII. **Unfinished Business:**

a) *Pavilion updates:* The kit has not arrived, so construction may not happen until the end of March. It is hoped to have the pavilion complete by May.

b) *Legislation updates and Library Advocacy Day:* A legislative bill could change how the library director is hired by giving the city council that authority. This bill is being watched.

c) *Public Space Policy Draft #2*: Motion made to approve the draft with the name change from meeting room policy to public spaces policy by Maxon. Lane made the second. Motion passed.

IX. New Business:

a) *Bid matrices for IT services and Internet*: ICN is the most economical and has been working. A new server from ACCESS is available. No decisions have been made as of yet for services or server.

b) *Market on Maple*: The library would like to become a participant in Market on Maple by possibly hosting local artists in the pavilion. Sales are not allowed at the library, but an exception could be made if it was going to benefit the library. A child oriented activity could be another possibility for the day.

c) *Pavilion Ribbon Cutting*: This could hopefully to be done in May.

d) *POP YS Conference*: This conference is April 8 and 9 in Ames. Danielle will stay overnight rather than drive back and forth. Maxon made a motion approving the overnight stay with Sorden making the second. Motion passed.

X. Adjournment:

Meeting adjourned at 5:55 pm by President Ann Coulter

XI. Next meeting:

Monday, April 1, 2024 at 5:15 pm

Respectfully submitted,

Steve Chamberlain
Gibson Memorial Library Board Secretary