

Gibson Memorial Library Board of Trustees  
Meeting Minutes  
Monday, June 3, 2024

- I. **Call to order:** President Ann Coulter called the meeting to order at 5:15 pm
- II. **Roll Call:** *Present:* Steve Chamberlain, Ann Coulter, Cindy Gomis, Melissa Levine, Alyssa Love, Connie Maxson, Rebecca Slick, Angel Sorden  
*Absent:* Steve Lane

*Library Director:* Danielle Dickinson Thaden  
*Assistant Director:* Jordan Foote  
*City Council Liaison:* Josh Thompson  
*CNA Representative:* Erin Henze

III. **Adoption of Agenda:**

Motion to approve the agenda by Maxson with the second by Sorden with the addition of South Central Funding vote item. under Unfinished Business Motion carried.

IV. **Public Forum:** No public comment

V. **Approval of Minutes:**

Maxson made motion to approve the minutes of May 6, 2024. Second by Gomis. Motion carried.

VI. **Finance Report:**

The book budget has been mostly spent. There has been a server problem which have incrued some unexpected expenses. There have been many donations lately, and those donations will be used to help furnish the pavilion.

Motion to pay bills was made by Gomis with the second made by Levine. Motion passed.

VII. **Director/Circulation Report:**

There were six applications for the open library position. Three people were interviewed. The position will be offered to one of the interviewees by Wednesday, June 5.

Danielle has spoken with all grade K-5 through Outreach about the library.

The Donald Butler estate notified the library that the library is a recipient of some money from his estate. There is some question as to who will be responsible for signing for the money received.

Circulation is down, but door count is up. It was a big month for Ancestry research.

VIII. **Unfinished Business:**

a) *Pavilion updates:* Greiner is done with their part of construction. The electrician is working on lights and outlets. Brickwork around the columns has been started. Seeding has been done around the pavilion with the plan to add mulch north of the pavilion for an eventual butterfly garden. The first event has been held using the pavilion to celebrate the summer reading program.

b) *Hotspot Update:* The Friends of the Library have approved the application from US Cellular for hotspots.

c) *Security Cameras Bid*: The company (HIC) which installed the first cameras never responded to inquiries. H&L cameras will work with the existing ones. Sorden made the motion to approve using H&L for camera installation with Love making the second. Motion passed.

d) *Kanopy Contract*: There were only 9 views using Kanopy in the previous month. There are several options besides Kanopy, but it currently appears that Pay Per View through Kanopy is the best option. A motion to contract for one year with Kanopy for pay for view was made by Levine. Gomis made the second. Motion passed.

e) *South Central Foundation Grant*: The library will be receiving \$10,000 from South Central Foundation for the pavilion. \$2000 has been granted for genealogy or elsewhere. The money will be presented at the Afton's Tuesday in the Park activities on Tuesday June 18. Motion to accept the grant money was made by Maxson. Sorden made the second. Motion passed.

#### **IX. New Business:**

a) *Library Card Order*: Much discussion was held about changing the library card format. No decision was made, so Maxson made the motion to table the item with Gomis making the second. Motion passed to table the item.

b) *Mission statement considerations*: When looking at the mission statement, some felt the wording needed changed. Danielle will bring back two to three new versions for consideration.

#### **X. Adjournment:**

Meeting adjourned at 6:16 pm by President Ann Coulter

#### **XI. Next meeting:**

Monday, July 1, 2024 at 5:15 pm

Respectfully submitted,

Steve Chamberlain  
Gibson Memorial Library Board Secretary